

BONGO JAVA PRODUCTIONS ART SUBMISSION

Interested in having your art at one of Bongo Java's stores?

Artists who have:

- 1) a cohesive series of 15-20 artworks
- 2) the art work is family friendly and not focused on religious content.
- 3) the artworks are 11 x 14 inches or larger
- 4) all artworks are ready-to-hang

email art@bongojava.com In the subject line it should say: ARTIST SUBMISSION

The Email Submission must:

- 1) Fit the requirements described above
- 2) include images of the 15-20 artworks in the series
- 3) include 1-3 sentences describing your cohesive art series. You can share what concept or thought was behind this series, or you can describe the common subject matter, or you can describe the common style or medium you used.

All complete submissions will be reviewed.

If your series is being considered for an exhibit you will be contacted within 8 weeks.

Artists may submit a new series every 6 months.

Thank you for your interest in sharing your artwork with Bongo Java Productions!

BONGO JAVA EAST & BELMONT & FIDO

A r t G u i d e l i n e s

First, thanks for wanting to share your art with us!

Second, Bongo East and Bongo Belmont are fast pace cafes. Showing artwork is a gift we give to our customers and to local artists. It is very important that you follow all of these guidelines so that the show runs smoothly and successfully.

What is it like to have a show at East, Belmont or Fido?

When having a show at a Bongo Java you work directly with me, Erin. I am the bakery manager and the art director. We will plan your show through emails and we meet once at Fido to go over all of the details of installing your show and to sign your contract. You install the entire show by yourself **after hours**:

- **Fido installs and strikes art at 11 pm on designated Tuesday nights**
- **Bongo East installs and strikes art at 6 pm on designated Wednesday nights**
- **Bongo Java Nashville installs and strikes art at 10 pm on designated Thursday nights)**

No employees help with the installation. Make sure to bring a friend or two to help you! It takes **about 2-3 hours** with two people. It is very important that each art piece has a label by it with: **Your name, the title, the price, your email address**. Bongo Employees will not answer questions about your art so that label is the only connection our customers have to you. All sales are made through you directly. If artwork sells make plans with the buyer after the show is over for payment and pick up.

Now, ask yourself honestly

Do I have 15-20 pieces of artwork that are ready to hang 11x 14 or larger?

Am I comfortable with working on a ladder?

Am I good at measuring and cutting wire?

Am I good at hanging my artwork straight and equally spaced?

Do I have access to a printer to print out labels?

Does my schedule allow me to be at Bongo Java after hours for 2-3 hours?

If the answer is **yes** then great! Let's keep talking. If you answered **no** to any of these questions then Bongo Java East // Belmont // Fido will not be a good fit for you. You are welcome to apply again in the future!

Steps for Success

I suggest treating everything I send you as a check list. Check off the requirements one by one and ask me questions if something is unclear

Common mistakes that artists make

Not following directions carefully

Not bringing a friend to help install.

Not bringing their labels- one for each artwork

Rushing through installation so art is crooked and sloppy

Art content

Bongo Java is a public, family environment. Bongo Java does not display overtly religious, sensual, or violent artwork.

Art size

Art must be under 30 lbs.

Art must be 2D

Art must be ready to hang from two contact points. What does this mean?- buy “d rings” from your local hardware store and screw two into the back of each of your paintings or frames- one on the left and one on the right. I highly suggest placing them at the top corners so that your artwork does not bow out from the wall when it is hanging from wire

Art Labels- one for each artwork

Your name

Title

Price

Your email address

The Space

One Artist shows at a time. Bongo Belmont is one large dining area. Bongo East is one large dining area. Copper piping is installed around all of the art space. All artwork is displayed hanging down from the copper piping from two contact points with wire. Bongo does not insure the safety of artwork on the property.

Bongo does not store or hold artwork for artists or buyers.

Installing and Striking Art Exhibits

Arrive at the store’s closing time sharp on the dates stated on the contract. Check in with the front manager as soon as you arrive. Bring the following items with you: 1)15-20 pieces of art ready to hang

2) Labels for each artwork

3)1 wire cutter

4)1 tape measurer

5)1-2 friend/assistants

Bongo will have the following ready for you to use:

1) Plastic coated wire

2) Tape for labels- **do not use ANY tape other than the tape provided.**

3) Ladders

Contact: Erin Borzak/ art@bongojava.com